



Date: 17/12/2019

Central Policy For Mentoring System For Students

The mentoring system involving faculties at all levels mainly provides support to the students in the matters such as,

- To help students to make better choice for career path and to prepare them for the same.
- To create awareness among the students for importance of overall personality development and to serve the society in the best possible manner as an engineer.
- To solve students' theoretical and practical issues in order to sharpen their technical knowledge.
- Faculties have to conduct meeting with the students periodically and their academic progress and all other activities are discussed.
- Any discrepancies in the student's behavior like attendance, participation and interaction in any sphere of learning activities are questioned and are counseled with care.
- If necessary, the committee will have discussions with the parents.

Table I Details of Student Mentors

Sr. No.	Program	Year	No. of Mentors	No. of Students per Mentor	Frequency Of Meeting
1	Civil Engg.	I	2	30 to 40	Twice in a semester, also based on students' need.
		II	2		
		III	2		
2	Electrical Engg.	I	2		
		II	2		
		III	2		
3	Mechanical Engg.	I	2		
		II	2		
		III	2		
Total			18		



Following are the mentoring systems that each department has to follow:

1. Orientation program for first year students

- To impart information to newly admitted students about institute, regarding vision & mission of institute/program, faculty members and teaching/examination scheme of GTU.
- To make them familiar with the campus, class rooms, laboratories, library and other facilities through a guided tour by faculty members.

2. Professional guidance

- Encourage students to discuss their ideas and presentations.
- To enhance technical knowledge and to cope up with recent technology, arrange technical workshops, expert lectures, seminar, industrial visit etc. regularly.

3. Academic guidance

- Identify students with poor attendance and ensure that they improve their attendance by getting counseled in the presence of mentor, counselor and HOD.
- Focus on academically weak students, by providing them with additional reading materials and extra classes to cope up.

4. Career advancement

- To provide career guidance from arranging campus recruitment drives by the Training & Placement Cell.
- To motivate students for higher study.

5. Laboratory specific

- Counsel students who are irregular in laboratory classes to attend regularly and complete backlog experiments during specified extra hours.
- Arrange special lab coaching for students with backlogs in external lab exams.


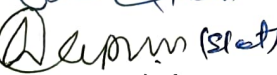


6. All-round development

- Encourage and support students towards all round development through co-curricular & extra-curricular activities which help to develop leadership qualities, decision making abilities, team spirit, socio psychological awareness, to shape the student into an intellectually integrated person.

7. Personality development

- Engage students to SCOPE & Finishing School programs which is useful for their placement/higher study.

HODs

- (1)  (Mech)
- (2)  (Elect)
- (3)  (Civil)
- (4)  (General)



PRINCIPAL
GOVT. POLYTECHNIC
JUNAGADH.